



# Fund Distribution Policy

## Objectives

The Responsible Gaming Foundation includes as part of its objectives within its Deed of Foundation and as required of it in terms of regulation 5 of the Responsible Gaming Fund Regulations (Subsidiary Legislation 583.01 of the Laws of Malta), to provide limited funding for specific projects of Non-Governmental Organisations who apply for such funding with the Responsible Gaming Foundation, as part of its initiative to encourage activities other than gambling.

## Purpose of this Document

The purpose of this document is to set out the eligibility criteria, the parameters for funding, and the responsibilities of the Party receiving the funding.

## Process

In administering distributing the funds, the Responsible Gaming Foundation is required to:

- a) Receive applications from Non-Governmental Organisations requesting funding;
- b) Process the requests, and evaluate eligibility, value, benefit and the alignment to the objectives of the RGF;
- c) Ensure that the applicant is of good standing in society;
- d) Approve, vary or reject the request;
- e) Verify that the funding was used for the indicated purpose; and
- f) Publish the list of entities receiving funding, the amount funded, and the purpose for funding in the Annual Report.

## Principles

In achieving the above, the RGF is resolved to operating in a transparent and fair manner, in pursuit of its objectives. The RGF understands that the allocation of public monies to Non-Governmental Organisations needs to be performed responsibly, and following the principles of good governance. Therefore, in fulfilling its function, the RGF is required to ensure appropriate checks and balances, and equitable distribution of resources.

## Eligibility Criteria

- a) The applicant must be a non-profit organisation registered with the Office of the Commissioner for Voluntary Organisations, and must be in good standing as reg accounts/returns submitted with the same;
- b) An applicant shall be limited to a maximum of one request per 2 calendar years, and any such request shall in no case exceed five thousand euro (€5,000);

- c) An applicant shall justify the amount requested through quotations from at least three suppliers in accordance with current procurement procedures;
- d) The applicant shall be required to agree to all post-funding obligations.
- e) For projects exceeding €1,000 the applicant must contribute at least 20% of the grant.

### Post-Funding Obligations

Following the successful receipt of funding by the RGF, the recipient shall:

- a) Provide proof of payment relating to the Project (Fiscal Receipt or Encashed Cheque Image or Valid Bank Transfer) within sixty (60) days from the Effective Date of this Agreement;
- b) From the date of application approval to the date of cheque pick-up/payment transfer, up to a maximum of 1 year should pass.
- c) The Funding Recipient should seek written approval from the RGF and from the Ministry for the Economy, Enterprise & Strategic Projects prior to publication or printing of any material related to the presentation event (if applicable) in relation to the completion of the Project;
- d) The Funding Recipient shall produce an appreciation plaque/message/sticker on or near the project where it is clearly stated that the project was made possible via the generous support of the Responsible Gaming Foundation (including logo). Such plaque/message/sticker should be clearly visible near/on the project and photos of proof should be sent to the Foundation. Also appreciation posts should be uploaded on the organisation's social media, where the Responsible Gaming Foundation should be tagged accordingly and in a timely manner.
- e) Provide photos and any other material requested by the RGF relating to the presentation event (if applicable) in relation to the completion of the Project;
- f) The Organising Committee shall do its utmost to promote the presentation event (if applicable) and generate positive interest in the event both before and after the event especially through social media.
- g) The Organising Committee (if applicable) shall coordinate with the Ministry for the Economy, Enterprise & Strategic Projects all PR and Media initiatives including press calls, press releases, filming and photography. The Organising Committee shall mention that this event is being co-organised with the Responsible Gaming Foundation and the Ministry for the Economy, Enterprise & Strategic Projects during the event and in every press or media opportunity including social media.
- h) The Organising Committee (if applicable) shall be responsible for the setup of the event venue and make sure that all the necessary COVID-19 precautions are taken according to a health and safety assessment conducted by a qualified third party on behalf of the Organising Committee.
- i) The Organising Committee (if applicable) shall be responsible for any permits required by any authority concerned with this type of event.
- j) Distribute any material provided by the RGF relating to the RGF's mission of preventing problem gambling in Malta.
- k) The Responsible Gaming Foundation may be publishing online or on other platforms, and for its records.